



THE UNIVERSITY OF  
**WARWICK**

**David Robert Taylor**  
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Dear Fairtrade Foundation,

My name is David Robert Taylor and I am Chair of the University of Warwick Fairtrade Steering Group. I am writing to you to formally apply for the accreditation of Fairtrade Status for the University of Warwick.

I have been in communication with Geraldine ([volunteer3@fairtrade.org.uk](mailto:volunteer3@fairtrade.org.uk)) in the last few months about receiving accreditation. Through our most recent discussions we established that the University of Warwick had achieved 4 of the 5 Goals needed for achieving Fairtrade Status. The remaining Goal required was the signing of the Fairtrade Policy by the University Vice-Chancellor and the Students Union President. Following a meeting with the Executive Assistant to the Vice-Chancellor last week, it gives me immense pleasure to enclose signed copies of the Fairtrade Policy!

In addition to this, I have enclosed a CD detailing all 'evidence' of our reaching the 5 Goals (Steering Group minutes, policy motions, publicity etc). Geraldine has already received these documents over several emails, but I have enclosed them on 1 CD for greater convenience.

I hope that this is satisfactory and I look forward to receiving our Certificate of Fairtrade Status! I shall be in Australia for the next 3 weeks until 14 July attending Oxfam's International Youth Parliament, but I should still be able to access email and so would be extremely grateful if you could confirm receipt of this letter. I would also like to begin discussions about hosting an official Launch Event for our Fairtrade Status. I envisage this following the format of Edinburgh University's launch reception in Fairtrade Fortnight, with Harriet Lamb or another representative from the Fairtrade Foundation presenting the Certificate of Fairtrade Status to our Vice-Chancellor. We would look to hold the event in the next Academic Year in October 2004.

Thank you very much for your help and support, I eagerly await you response!

Yours truly,

David Robert Taylor