

# **people & planet**

student action on world poverty and the environment

## **Role title: People & Planet Regional Coordinator**

**Role purpose:** You will apply your experience as a People & Planet Regional Organiser (RO) to support the next cohort of ROs in their roles. This will include contributing to the ongoing training and development of ROs during and beyond Regional Organisers' Training, and supporting ROs to organise a Regional Event. You will also deliver outreach to groups during the first semester (September to December) such as supporting groups at Freshers' Fairs and delivering campaigns and skills workshops.

**Accountable to:** Campaigns & Movement Building Coordinators.

**Duration:** May to December

**Location:** Your current region (Scotland, North, South West & Wales, South East & London, All-Ireland).

**Compensation:** The position is voluntary, travel and food expenses will be paid.

## **Main Responsibilities**

### **1. Training and supporting Regional Organisers**

1. Collaborating with People & Planet staff to plan and deliver Regional Organisers' training in August, including attending the training; co-delivering sessions; and supporting logistics of the event.
2. With staff support, facilitate group and 1-2-1 check-ins termly with Regional Organisers in your region to provide space for debrief, reflection and identifying areas for further development and training.
3. Drawing on your experience as a Regional Organiser, to offer advice and ongoing support to Regional Organisers in their role.

### **2. Support the organisation of a Regional Event**

1. With staff support, work with Regional Organisers to plan and deliver a Regional Event to bring together and train members of the People & Planet network that aligns with People & Planet's campaigning and movement building strategic priorities.
2. Support Regional Organisers to promote the event to students within and beyond the network.
3. Co-deliver workshops at the Regional Event with Regional Organisers.

### **3. Deliver outreach**

1. Support at least 1 weaker or new group in the People & Planet network at their stall during (Re)Freshers' Fairs, and co-deliver at least 2 campaigns and/or skills workshops during the first semester with Regional Organisers, including supporting ROs to lead outreach delivering, including through planning and debriefing.
2. With staff support, develop ongoing relationships of support with key contacts at groups you

have delivered outreach for, including sending follow up emails and chasing action points agreed at the meeting.

3. Encourage students to stand in student trustee elections and to vote in them.

## **Person Specification**

### **Essential Criteria**

#### **Skills and Knowledge**

- Enjoy working in a team and can demonstrate good teamwork skills
- Strong non-written communication skills and an ability to communicate in simple or creative way
- Confidence in facilitating workshops on People & Planet's campaigns and skill-sharing
- The ability to use social media, email, Skype & phone and to choose the best method to communicate with students and others
- Event organisation skills including planning and executing logistics as well as putting together and exciting and engaging program

#### **Experience**

- At least one year as a People & Planet Regional Organiser

#### **Personal attributes**

- The ability to build rapport and trusting relationships with students and members of a team
- A belief in an equal society and a commitment to challenging inequality and the ways oppression can be played out in every day life
- The ability to inspire others, through words, or actions or ways of thinking or organising

## **Personal Development**

People & Planet Regional Coordinators are crucial to supporting our network of student and regional organisers, and is a significant step in the personal development opportunities we provide.

Regional Coordinators are supported by People & Planet's paid Campaigns & Movement Building Coordinators. Staff support Coordinators through ongoing mentoring and check-ins, and skill-sharing. You can expect:

- Training for the role as part of this year's Regional Organiser Training in August.
- Ongoing support and mentoring from the staff team, such as debriefs after workshop delivery, logistical support at regional events, and more.
- To be part of building a strong and powerful social change movement in Britain and abroad.
- A certificate on completion of the programme and the expectations above.

## **Dates**

We expect Regional Coordinators to be able to attend either **[Power Shift \(27<sup>th</sup> June -1<sup>st</sup> July 2018\)](#)** and/or the **Regional Orgnaiser training in mid-August 2018** (exact dates to be confirmed soon). Please look at the Power Shift information on the website about funding to come to Power Shift. Travel, food and accommodation for Regional Organiser Training is covered by People & Planet.